PDF Keyboard Shortcuts

Shortcut key for each function can be seen in the application by hovering over the icon on the toolbar. The function name and shortcut key will display in a tooltip.

General Shortcuts

Action	Windows / Linux	Mac
New Document	Ctrl + N	⌘ + N
Open	Ctrl + O	⌘ + O
Save	Ctrl + S	⌘ + S
Save as	Ctrl + Shift + S	⌘ + Shift + S
Close	Ctrl + W	⌘ + W
Revert/Reload	Ctrl + Shift + G	⌘ + Shift + G
Print	Ctrl + P	⌘ + P
Exit	Ctrl + Q	⌘ + Q
Undo	Ctrl + Z	⌘ + Z
Redo	Ctrl + Y	⌘ + Shift + Z
Show file path	n/a	⌘ or Ctrl + click window title
Open Preferences	Ctrl + K	⌘ + K

Document Shortcuts

Action	Windows / Linux	Mac
Create bookmark	Ctrl + B	⌘ + B
Add blank page	Ctrl + Shift + B	⌘ + Shift + B
Quick Search	Ctrl + F	⌘ + F
Advanced Search	Ctrl + Shift + F	⌘ + Shift + F
Rotate pages	Ctrl + Shift + R	⌘ + Shift + R
Crop Pages	Ctrl + Shift + C	⌘ + Shift + C
Document properties	Ctrl + D	⌘ + D
Preflight	Ctrl + Shift + X	⌘ + Shift + X
Optimize	Ctrl + Shift + O	⌘ + Shift + O

Navigation/View Shortcuts

Action	Windows / Linux	Mac
First Page	Home	Home
Last Page	End	End
Next Page	PgDn or Space	PgDn or Space
Previous Page	PgUp or Shift + Space	PgUp or Shift + Space
Go to Page	Ctrl + Shift + P	⌘ + Shift + P
Scroll Down	Space Or ↓	Space Or ↓
Scroll Up	↑	↑
Next view	Alt + →	⌘ + [
Previous view	Alt + ←	⌘ +]
Rotate clockwise	Ctrl + Shift + →	⌘ + Shift + →
Rotate counter-clockwise	Ctrl + Shift + ←	⌘ + Shift + ←
Zoom to actual size	Ctrl + 1	⌘ + 1
Zoom to fit page	Ctrl + 0	⌘ + 0
Zoom to fit width	Ctrl + 2	⌘ + 2
Zoom in	Ctrl + Plus or Ctrl + Mouse wheel up	⌘ + Plus or Alt + Mouse wheel up
Zoom out	Ctrl + Minus or Ctrl + Mouse wheel down	⌘ + Minus or Alt + Mouse wheel down
Zoom Tool	Ctrl + Spacebar - Zoom In Ctrl + Alt + Spacebar - Zoom Out	Spacebar + ⌘- Zoom In Spacebar + ⌘ + Option - Zoom Out
Cascade Windows	Ctrl + Shift + J	⌘ + Shift + J
Tile: Windows Horizontally	Ctrl + Shift + K	⌘ + Shift + K
Tile: Windows Vertically	Ctrl + Shift + L	⌘ + Shift + L
Enter/Exit Form Editor	Ctrl + Shift + M	⌘ + Shift + M
My Comments Pane	Ctrl + Shift + T	⌘ + Shift + T
Reading Mode	Ctrl + H	⌘ + Ctrl + H
Full Screen Mode	Ctrl + L	⌘ + L
Compare Side by Side	Ctrl + Shift + N	⌘ + Shift + N
Auto Scroll	Ctrl + Shift + H	⌘ + Shift + H
Reverse Auto Scroll Direction	- minus key	- minus key
Auto Scroll Speed	0-9 (0 slowest | 9 fastest)	0-9 (0 slowest | 9 fastest)
Ruler (show / hide)	Ctrl + R	Ctrl + R
Toggle Read Out Loud (activate/deactivate)	Ctrl + Shift + V	Ctrl + Shift + V
Read Out Loud current page	Ctrl + Shift + W	Ctrl + Shift + W
Read from current page to the end of the document	Ctrl + Shift + Z	Ctrl + Shift + Z
Pause/Resume Read Out Loud	Ctrl + J	Ctrl + J
Stop Read Out Loud	Ctrl + K	Ctrl + K

Select/Edit Tools

Tool/Action	Windows / Linux	Mac
Hand Tool	Esc or Hold Spacebar	Esc or Hold Spacebar
Select Text Cursor	Ctrl + T	⌘ + T
Rectangular text selection	Ctrl + drag cursor	⌘ + drag cursor
Edit Interactive Object	Ctrl + I	⌘ + I
Edit Content	Ctrl + Shift + E	⌘ + Shift + E
Redaction Tool	Ctrl + Shift + Y	⌘ + Shift + Y
Select All Text	Ctrl + A	⌘ + A
Deselect All Text	Ctrl + Shift + A	⌘ + Shift + A
Flatten All Form Fields	Ctrl + Shift + D	⌘ + Shift + D
Snapshot Tool	Ctrl + G	⌘ + G

Annotation Shortcuts

Annotation	Windows / Linux	Mac
Area	Ctrl + Alt + E	⌘ + Alt + E
Area Highlighter	Ctrl + Alt + I	⌘ + Alt + I
Arrow	Ctrl + Alt + A	⌘ + Alt + A
Attach File	Ctrl + Alt + F	⌘ + Alt + F
Callout	Ctrl + Alt + V	⌘ + Alt + V
Circle	Ctrl + Alt + C	⌘ + Alt + C
Cloud	Ctrl + Alt + B	⌘ + Alt + B
Cross out Text	Ctrl + Alt + O	⌘ + Alt + O
Distance	Ctrl + Alt + M	⌘ + Alt + M
Text Box	Ctrl + Alt + T / Ctrl + Alt + Shift + T	⌘ + Alt + T
Highlight Text	Ctrl + Alt + H	⌘ + Alt + Shift + H
Insert Image	Ctrl + Shift + I	⌘ + Shift + I
Insert Text	Ctrl + Alt + X	⌘ + Alt + X
Line	Ctrl + Alt + L / Ctrl + Alt + Shift + L	⌘ + Alt + L
Pencil	Ctrl + Alt + P	⌘ + Alt + P
Link	Ctrl + Alt + K	⌘ + Alt + K
Perimeter	Ctrl + Alt + R	⌘ + Alt + R
Polygon	Ctrl + Alt + G	⌘ + Alt + G
Polyline	Ctrl + Alt + Y	⌘ + Alt + Y
Replace Text	Ctrl + Alt + Z	⌘ + Alt + Z
Sound	Ctrl + Alt + S / Ctrl + Alt + Shift + S	⌘ + Alt + S
Square	Ctrl + Alt + Q	⌘ + Alt + Shift + R

Squiggly Underline	Ctrl + Alt + J	⌘ + Alt + J
Sticky Note	Ctrl + Alt + N	⌘ + Alt + N
Underline Text	Ctrl + Alt + U	⌘ + Alt + U
Typewriter	Ctrl + Alt + W	⌘ + Alt + W

Text Annotation Shortcuts

These are used only when editing text in Typewriter, Callout, and Text Box annotations.

Action	Windows / Linux	Mac
Bold	Ctrl + B	⌘ + B
Italic	Ctrl + I	⌘ + I
Underline	Ctrl + U	⌘ + U
Increase Font Size	Ctrl + Shift + >	⌘ + Shift + >
Decrease Font Size	Ctrl + Shift + <	⌘ + Shift + <
Left Align	Ctrl + L	⌘ + L
Center Align	Ctrl + E	⌘ + E
Right Align	Ctrl + R	⌘ + R

Content Editing Shortcuts

These are used only when editing content in the PDF.

Action	Windows / Linux	Mac
Bring to Front	Ctrl + Shift + ↑	⌘ + Shift + ↑
Send to Back	Ctrl + Shift + ↓	⌘ + Shift + ↓
Send Forward	Ctrl + ↑	⌘ + ↑
Send Backwards	Ctrl + ↓	⌘ + ↓